

**CITY OF CHICAGO
DEPARTMENT OF POLICE**

**RULES AND REGULATIONS
GUN OFFENDER REGISTRATION- CHAPTER 8-26**

The Superintendent, pursuant to Chapter 8-26 of the Municipal Code of Chicago, hereby promulgates the following the Rules and Regulations.

RULE I DEFINITIONS

1.1 "City" means the City of Chicago.

1.2 "Institution of higher learning" means an institution legally constituted to offer degree and instruction post secondary education that is located in the city.

1.3 "Gun offense" means a criminal conviction of an offense for an unlawful use of a weapon that included a firearm under 720 ILCS 5/24, or a criminal possession of a firearm in violation of any federal, state or local law.

1.4 "Juvenile gun offender" means a person who has been adjudicated a juvenile delinquent as the result of the commission, or attempted commission, of a gun offense.

1.5 "Non-resident employee" means a person who does not reside in the city but is employed in the city, regardless of whether the individual receives payment for services performed, volunteers, or performs services for government or educational benefit, for a period of time of 10 or more consecutive days or for an aggregate period of time of 30 or more days during any calendar year. Persons, who are employed to operate motor vehicles in or through the city, or whose employment involves periods of less than a full day in the city, accrue one day of employment for any portion of a day spent in the city.

1.6 "Non-resident student" means a person who does not reside in the city but is enrolled in, either on a full-time or part-time basis, any public or private educational institution, including, but not limited to, any secondary school, trade or professional institution, or institution of higher learning that is located in the city.

1.7 "Police Records Customer Service (PRCSS)" means the Chicago Police Unit located at 4770 South Kedzie Avenue, Chicago, Illinois.

1.8 "Reside" means to maintain a residence or to be temporarily domiciled in the city for a period of 10 or more days.

1.9 "Department," "Gun offender" and "Superintendent" have the same meaning ascribed to those terms in section 8-26-010.

RULE II Registration requirements.

2.1 Every gun offender convicted of a gun offense after July 12, 2010 must register with

the superintendent as provided in these rules.

2.2 Every gun offender who resides within the city, or remains in the city to work or attend school, must register with the superintendent within 2 business days of either; (1) release, if the gun offender receives a sentence of imprisonment; or (2) the time sentence is imposed, if the sentence does not include imprisonment.

2.3 Every gun offender who expects to become a non-resident employee or a non-resident student must register with the superintendent within 2 business days of beginning employment or school in the city.

2.4 Notwithstanding rules 2.2 and 2.3, every gun offender who: (i) resides in the city or is a non-resident employee or a non-resident student; and (ii) was convicted of a gun offense after July 12, 2010, must be registered with the superintendent.

2.5 The gun offender must report in person to Police Records Customer Service, Monday through Friday (closed on holidays) between the hours of 8:30 a.m. and 3:30 p.m.

2.6 The gun offender must be fingerprinted and may be photographed at the time of the initial registration and photographed at every subsequent registration.

2.7 The parent or legal guardian must accompany a minor under the age of 18 who is a gun offender required to register for the purpose of registering the minor.

RULE III Change of information.

3.1 A gun offender must report any change in information, including any change in residence address, employment or school status, in writing, within 2 business days of such change.

RULE IV Annual registration.

4.1 No later than 20 days after the one-year anniversary of the gun offender's initial registration the gun offender must personally appear at Police Records Customer Service, Monday through Friday (closed on holidays) between the hours of 8:30 a.m. and 3:30 p.m. to verify the registration information and to be photographed.

4.2 If a gun offender is confined to any federal, state or local correctional center, residential treatment center, hospital, or institution throughout the 20-day period provided for in rule 4.1, the gun offender must, within 2 business days of his or her release, personally appear at Police Records Customer Service, Monday through Friday (closed on holidays) between the hours of 8:30 a.m. and 3:30 p.m.

RULE V Registration period.

5.1 A gun offender must comply with the requirements of chapter 8-26 and these rules and regulations for a period beginning when he is required to register and continuing until 4 years from the date of conviction, or 4 years after the expiration of any time being served on probation, parole, supervised release, or conditional release, or 4 years after the gun offender is unconditionally released from a correctional facility, prison, hospital or other place of confinement, whichever is last. The registration period is tolled any time the gun offender fails

to register or otherwise fails to comply with the requirements of chapter 8-26.