



ARRESTEES IN NEED OF MENTAL HEALTH TREATMENT



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INDEX CATEGORY:	Preliminary Investigations		

I. PURPOSE

This directive establishes procedures for the processing and transporting of arrestees requiring mental health evaluation, treatment, or hospitalization.

II. ARRESTEES CHARGED WITH MISDEMEANOR OR ORDINANCE VIOLATIONS AND IN NEED OF MENTAL HEALTH EVALUATION, TREATMENT, OR HOSPITALIZATION

A. Arrestees charged with misdemeanor or ordinance violations and in need of mental health evaluation, treatment, or hospitalization will be processed in accordance with the Department directives titled "**Hospitalized Arrestees**" and "**Processing Persons Under Department Control**."

B. The arrestee requiring mental health treatment will be transported *in a squadrol* to the nearest designated mental health intake facility for evaluation in accordance with the Department directive titled "**Approved Medical Facilities**."

C. Department members will follow the procedures delineated in the Department directive titled "People with Disabilities" when interacting, and accommodating an arrestee with disabilities.

- D. The Department members assigned to the transport will:
1. use restraining devices consistent with the Department directive titled "**Restraining Arrestees**." Whenever feasible, Department members will explain to the person subject to transport what the restraining device is and why it is being used.
 2. escort and maintain control of the arrestee in the medical facility in accordance with the related Department directives.
 3. if advised by the mental health intake facility that the arrestee is not in need of hospitalization, have the examining physician complete and sign the Arrestee Medical Clearance Report (CPD-11.524) and return to the detention facility with arrestee and paperwork to continue booking.
 4. if advised by the mental health intake facility that the arrestee requires hospitalization, notify the station supervisor at the appropriate district of detention.
 5. remain with the arrestee until the appropriate bond formset as identified in the Department directive titled "**Bond Procedures**," is brought to the facility and the bond formset has been presented to the arrestee for signature.

- E. The station supervisor, upon notification that an arrestee in detention at his or her facility requires hospitalization, will:
1. determine if the arrestee can be released on bond consistent with the Department directives titled "**Processing Persons Under Department Control**" and "**Bond Procedures**."
 - a. The station supervisor may authorize an arrestee to be bonded prior to the arrestees identity being established if the arrestee requires hospitalization in a secured mental health intake facility.
 - b. If fingerprint results later indicate that the arrestee has an outstanding warrant, the on-duty station supervisor will ensure that the procedures outlined in the Department

directive titled "**Non-Traffic Arrest Warrant Procedures**" are followed whether the arrestee is still in custody or is no longer in custody.

2. if the arrestee is eligible to be bonded, prepare the appropriate bond formset, as outlined in the Department directive titled "**Bond Procedures**" for the arrestee.
3. ensure the completed bond formset is immediately delivered to the transport members and the arrestee at the mental health intake facility.
4. ensure the examining physician has completed and signed the [Arrestee Medical Clearance Report](#) (CPD-11.524)
5. upon receipt of the completed and returned bond formset, follow the procedures outlined in the Department directive titled "**Bond Procedures.**"

NOTE: If the arrestee was released as an "Incapacitated Individual" the station supervisor will place his or her initials and star number next to the words "Incapacitated Individual" confirming his or her verbal approval to the Department member for the release of the arrestee on an Individual Bond.

6. ensure copies of the case, arrest, and related reports are forwarded to the Crisis Intervention Unit – Unit 143 for followup.

F. The Department member assigned to transport the appropriate bond formset will:

1. upon arrival at the mental health intake facility, request that the arrestee sign the appropriate bond formset.
 - a. If the arrestee agrees to sign the appropriate bond formset, obtain the arrestee's signature on the "Defendants Signature" line.
 - b. If the arrestee refuses or is incapable of signing the appropriate bond formset, the Department member will:
 - (1) request permission from the station supervisor to release the arrestee as an "Incapacitated Individual."
 - (2) after receiving verbal approval from the station supervisor, enter the phrase Incapacitated Individual on the Defendant's Signature line of the bond formset.
2. provide the arrestee with the white copy entitled "Defendant's Copy" of the bond formset.
3. notify the mental health intake facility personnel that the person is no longer in Department custody.
4. return the completed bond formset to the station supervisor at the district of detention.

III. **ARRESTEES CHARGED WITH AN OFFENSE REQUIRING A JUDGE'S BOND AND IN NEED OF MENTAL HEALTH EVALUATION, TREATMENT, OR HOSPITALIZATION**

- A. Arrestees charged with any offense requiring a judge's bond and in need of mental health evaluation, treatment, or hospitalization will be processed in accordance with the Department directive titled "**Hospitalized Arrestees.**"
- B. Arrestees will be transported to the nearest designated mental health intake facility for evaluation in accordance with the Department directive titled "**Approved Medical Facilities.**"
- C. Department members will follow the procedures delineated in the Department directive titled "**People with Disabilities**" when interacting and accommodating an arrestee with disabilities.
- D. Arrestees charged with an offense requiring a judges bond **will not** be issued a bond.

- E. The Department members assigned to the transport will:
1. use restraining devices consistent with the Department directive titled "**Restraining Arrestees.**" Whenever feasible, Department members will explain to the person subject to transport what the restraining device is and why it is being used.
 2. escort and maintain control of the arrestee in the medical facility in accordance with the related Department directives.
 3. if advised by the mental health intake facility that the arrestee is not in need of hospitalization, have the examining physician complete and sign Arrestee Medical Clearance Report (CPD-11.524) and return to the detention facility with arrestee and paperwork to continue booking.
 4. if advised by the mental health intake facility that the arrestee requires hospitalization, notify the station supervisor at the appropriate district of detention to request a hospital guard detail.
- F. The Department member assigned to guard detail will complete and submit a Miscellaneous Incident Exception Report (CPD-11.419) consistent with the Department directive titled "**Hospitalized Arrestees.**"
- G. The station supervisor, upon notification that an arrestee charged with an offense requiring a judge's bond requires hospitalization, will:
1. ensure the examining physician has completed and signed the Arrestee Medical Clearance Report (CPD-11.524).
 2. determine the status of the arrestee with the investigating unit and the Cook County Assistant States Attorney.
 3. ensure that the Crime Prevention and Information Center (CPIC) is contacted for approval of a hospital guard detail as outlined in the Department directive titled "**Hospitalized Arrestees.**"
 4. continue to monitor the investigating unit and the Cook County Assistant States Attorney until charging and approval procedures are completed.
 5. ensure that the mittimus procedure as outlined in the Department directive titled "**Hospitalized Arrestees**" begins as soon as charging and approval procedures are completed.
- NOTE:** If the arrestee has been hospitalized on a secure floor where firearms are prohibited prior to physical custody of the arrestee being transferred to the Cook County Sheriff's Office through an approved mittimus, the Crime Prevention and Information Center (CPIC) will be contacted to notify the CIT Program Coordinator or designee
6. ensure copies of the case, arrest, and related reports are forwarded to the Crisis Intervention Unit – Unit 143 for followup.
- H. In the event there is a misunderstanding between Department members and medical personnel and/or the Cook County Sheriff's Office (CCSO) in the course of obtaining treatment and/or a mittimus for the arrestee in need of mental health treatment, the officer(s) involved will:
1. notify their immediate supervisor.
 2. if the immediate supervisor is unable to resolve the misunderstanding, the supervisor will notify the watch operations lieutenant.

3. the watch operations lieutenant will determine whether any additional course of action may resolve the misunderstanding.

NOTE: If an immediate response from CIT District, Operations and Community Support is required, as determined by a Department exempt commanding officer, OEMC will notify the CIT Program Coordinator or designee via the Crime Prevention and Information Center (CPIC).

4. the immediate supervisor will submit as soon as possible a To-From Subject Report to the CIT Program Coordinator in the Office of Operations – Crisis Intervention Unit (Unit 143) summarizing identifying details of the incident, including the Central Booking (CB) number, and the positions taken by police and involved medical or CCSO personnel in the matter.

Authenticated by: KC

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