



GUN TURN-IN PROGRAM



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I. PURPOSE

This directive:

- A. continues the Department's gun turn-in program.
- B. defines weapon classifications for the purposes of this program.
- C. delineates the procedures of Department members participating in the gun turn-in program.

II. GENERAL INFORMATION

- A. The gun turn-in program:
 - 1. is an opportunity for participants to turn-in firearms, B-B guns, pneumatic guns, and replica guns, as defined in Items II-B of this directive, to Department personnel in exchange for gift cards.
 - 2. will be conducted at various locations throughout the City of Chicago, identified by the Deputy Chief, Office of Community Policing as funding permits.
- B. For the purposes of this program:
 - 1. an assault weapon, by whatever name known, which is designed to expel a projectile by the action of explosion, expansion of gas, or escape of gas, includes, but is not limited to:
 - a. any shotgun which contains its ammunition in a revolving cylinder, such as (but not limited to) the Street Sweeper and Striker 12.
 - b. any handgun or rifle having a caliber of .50 or greater.
 - c. a semiautomatic rifle that has the ability to accept a detachable magazine and has one or more of the following:
 - (1) a folding or telescopic stock;
 - (2) a pistol grip that protrudes conspicuously beneath the action of the weapon;
 - (3) a bayonet mount;
 - (4) a flash suppressor or a barrel having a threaded muzzle; or
 - (5) a grenade launcher.
 - d. a semiautomatic pistol that has an ability to accept a detachable magazine and has one or more of the following:
 - (1) an ammunition magazine that attaches to the pistol outside of the pistol grip;
 - (2) a barrel having a threaded muzzle;
 - (3) a shroud that is attached to, or partially or completely encircles the barrel, and that permits the shooter to hold the firearm with the non-trigger hand without being burned;
 - (4) a manufactured weight of 50 ounces or more when the pistol is unloaded; or

- (5) a semiautomatic version of an automatic firearm.
 - e. a semiautomatic shotgun that has one or more of the following:
 - (1) a folding or telescoping stock;
 - (2) a pistol grip that protrudes conspicuously beneath the action of the weapon;
 - (3) a fixed magazine capacity in excess of five rounds; or
 - (4) an ability to accept a detachable magazine.
 2. a firearm is any device, by whatever name known, which is designed to expel a projectile by the action of an explosion, expansion of gas, or escape of gas, excluding:
 - a. any pneumatic gun or B-B gun which expels a single globular projectile not exceeding .18 inch in diameter.
 - b. any device used exclusively for signaling or safety and is required or recommended by the United States Coast Guard or the Interstate Commerce Commission.
 - c. any device used exclusively for the firing of stud cartridges, explosive rivets, or similar industrial ammunition.
 3. a B-B gun or pneumatic gun is any device, by whatever name known, which is designed to expel one or more of the following:
 - a. a single globular projectile not exceeding .18 inch in diameter; or
 - b. a pellet constructed of hard plastic, steel, lead, or other hard materials.
 4. a replica gun is any device, by whatever name known, that is nonfunctional and designed to look exactly like any of the aforementioned guns excluding:
 - a. mini gun shaped lighters; or
 - b. water expelling guns (e.g., squirt guns).
 5. the following will not qualify for a gift card:
 - a. Non-serialized gun parts;
NOTE: Serialized gun parts will be classified as outlined in item II-C.
 - b. ammunition turned in alone;
 - c. gun accessories (i.e., optics, holsters).
- C. The range officer, Chicago Anti-Gun Enforcement (C.A.G.E.) Team officer, or Forensic Services Division Firearms Technician at each location will make the decision as to whether to the item qualifies for the program.
 1. In the event a dispute arises:
 - a. between Department members over its classification as outlined in Items II-B of this directive, a range supervisor will be called to the gun turn-in location to make the final decision.
 - b. between a Department member and a participant turning in a firearm over its classification as outlined in Items II-B of this directive, a location supervisor will be called to the gun turn-in location to make the final decision.
 2. The Training Division will provide supplemental training to those members assigned to the gun turn-in program for the purpose of taking possession, identification, and classification of a firearm, B-B gun, pneumatic gun, or replica gun.

III. PROCEDURES

- A. All members assigned to the gun turn-in program will:
1. report:
 - a. for roll call, inspection, and assignment as delineated by the Deputy Chief, Office of Community Policing.
 - b. in casual dress.
 2. use the designated radio frequency as delineated by the Deputy Chief, Office of Community Policing.
 - a. One event number will be obtained from the Office of Emergency Management and Communications (OEMC) for the program.
 - b. One Records Division Number (RD #) will be obtained from OEMC for each location where a gun turn-in event occurs.
 3. follow the procedures outlined in the Department directive titled, "**Firearms Taken Into Custody or Turned In**," for all firearms recovered during this program.
 - a. Firearms taken into custody from the gun turn-in program will be inventoried per the existing policy.
 - b. Responsible members will contact the Field Inquiry Section, Records Division to determine if the firearm is registered and if it has been reported lost or stolen.
 - c. Firearms taken into custody from the gun turn-in program may be test fired and undergo normal ballistic testing procedures as directed by the Commander, Forensic Services Division.
- B. If a weapon turned in qualifies as an assault weapon, firearm, B-B gun, pneumatic gun, or replica gun as defined in Items II-B of this directive, a gift card or a combination of gift cards to total a specific denomination, determined by the Department, will be given to the participant. The Deputy Chief, Office of Community Policing, will:
1. create an auditing system via a division-level directive outlining specific procedures for control and accounting of gift cards and their distribution. This auditing system will be used to track the financial aspects of the gun turn-in program.
 2. ensure members assigned to the gun turn-in program are trained in procedures for the distribution of gift cards.
- C. Inventorying members will follow the procedures outlined in the Department directives titled "**Processing Property Under Department Control**" for all firearms recovered during this program.

IV. RESPONSIBILITIES

Unit commanding officers will provide the appropriate personnel, identified by the Deputy Chief, Office of Community Policing necessary for successful completion of the gun turn-in program.

V. CONFLICTS PROVISION

The procedures outlined in this directive do not preclude a Department member from taking the appropriate action when encountering an individual requesting a weapons turn-in. Department members will follow the established Department policy, procedures, and training when encountering an individual requesting a

weapons turn-in outside the locations of this program and will at not direct an individual to a gun turn-in location when immediate action is required.

Authenticated by: KC

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